

Requirements for Auctions

In addition to the Healthy at [Work Minimum Requirements](#), **auctions** must meet the requirements below in order to reopen and remain open:

Social Distancing Requirements for Auctions

- Auctions must continue to be held online or remotely to the greatest extent practicable.
- For those auctions that cannot be held remotely, they must be held outside to the greatest extent practicable.
- For those auctions that cannot be held remotely or outdoors, auctions must limit the number of customers present in any auction space to 33% of the maximum permitted occupancy of the facility, assuming all individuals in the space are able to maintain six (6) feet of space between each other with that level of occupancy. If individuals are not able to maintain six (6) feet of space between each other at 33% of capacity, auctions must limit the number of individuals in the space to the greatest number that permits proper social distancing.
- Auctions must ensure that all participants remain a minimum of six (6) feet away from each other and any auctioneers or staff. This includes during sign-in, previewing of the auction items, bidding, picking up items, and submitting payment. Chairs, if used, should be placed six (6) feet apart from one another to ensure proper social distancing.
- Auctions cannot serve food or drink.
- Auctions must ensure customers can pick up purchased items one person at a time and without in-person interaction, either by appointment or by establishing a designated space where each purchased item will be left for pickup.
- Auctions must use online registration, sign-in, and payment to the greatest extent practicable. For sign-ins or other documents that must be done in person, auctions must establish a system that minimizes in-person interaction to the greatest extent practicable, such as providing a designated space where one person at a time can sign documents.
- Auctions must stagger set-up, check-in, entry, exit, and breakdown times to avoid customers and auction staff congregating.

Cleaning and Disinfecting Requirements for Auctions

- Auctions that cannot be held remotely or outside must ensure that their facilities, including breakrooms and restrooms, are properly cleaned and ventilated. Auctions that

cannot be held outside are encouraged to open exterior doors and windows to increase ventilation.

- Auctions should provide hand sanitizer, handwashing facilities, tissues and waste baskets in convenient locations to the greatest extent practicable.
- Auctions must limit the use of shared equipment or items (e.g., pens, documents, bid paddles) to the greatest extent practicable. Any items that must be shared must also be thoroughly disinfected between each use.
- Auctions must limit touching of auction items to the greatest extent practicable. For those auction items that must be touched, they must be disinfected after each use if doing so is possible and would not diminish the quality or value of the item.
- Auctions making restrooms available must ensure frequently touched surfaces are frequently cleaned and disinfected (e.g., door knobs and handles).

Personal Protective Equipment (PPE) Requirements for Auctions

- Auctions must ensure that all staff wear facemasks or other face coverings whenever they are within six (6) feet of another person unless doing so would represent a serious risk to the staff member's health or safety.
- Auctions may require customers to wear masks as well. Auctions should establish a policy as to whether to serve customers who do not adhere to the business's policy on requiring masks. Auctions may choose not to serve those customers who refuse to wear a mask in order to protect their employees and other customers.
- For those auction items that must be touched and cannot be properly disinfected, auction staff and customers must wear gloves while examining the item and properly dispose of those gloves immediately after.

Training and Safety Requirements for Auctions

- Auctions must train staff to use PPE. This training includes: when to use PPE; what PPE is necessary; how to properly put on, use, and remove PPE; how to properly dispose of or disinfect PPE; how to inspect PPE for damage; how to maintain PPE, and; the limitations of PPE.
- Auctions must establish log-in procedures for staff and customers and maintain that information for potential contact notification.